



2024 Undergraduate  
**Research Symposium**  
 strengthening communication, critical thinking and technical skills

Last Name	
First Name	
Institution	

APPLICATION FORM

BACKGROUND INFORMATION

ADDRESS

HOME	Street		CAMPUS	Street	
	City			City	
	State			State	
	Zip			Zip	
	Email			Email	
	Phone			Cell Phone	

DEGREE

Major:		Minor:
Class of:	GPA:	Prior Research: Yes No

PROJECT INTRODUCTION

Full Title: \_\_\_\_\_

\_\_\_\_\_

Institution: \_\_\_\_\_ Start Date: \_\_\_\_\_

Department: \_\_\_\_\_ End Date: \_\_\_\_\_

FACULTY AND DEPARTMENT COMMITMENT

FACULTY SPONSOR

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Faculty Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

Your signature indicates that you support the research outlined, commit to serving as a resource and advocate for the student in completing this research as an element of professional development. Special Note: Sponsoring faculty are expected to serve as presentation evaluators at the Symposium.

DEPARTMENT DEAN

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Faculty Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

Your signature indicates that the research undertaken in this project fully complies with your institution's policies and regulations. Further, the student will be granted access to lab, equipment and resources to complete the research.









2024 Undergraduate  
**Research Symposium**  
 strengthening communication, critical thinking and technical skills

Last Name	
First Name	
Institution	

RESEARCH PROJECT BUDGET

**BUDGET** (Please provide a description of expense items.)

Line Item	Description	Item Cost	Totals
<b>Equipment</b>	purchased with funds received through an ICUNJ grant becomes the property of the ICUNJ member institution and disposition will be at the discretion of the institution's Academic Dean. Funds may be requested for specialized hardware or software additions to existing technology.	\$	\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
<b>Supplies</b>	Include general items required to conduct, record and report on the research project.	\$	\$
		\$	
		\$	
<b>Travel</b>	Includes mileage, airfare, meals and lodging. Travel expenses should be directly relevant to conducting research.	\$	\$
		\$	
		\$	
		\$	
<b>Student Stipend</b> (not to exceed 10% of total budget)	May be used for funding at minimum wage. Sponsoring faculty member(s) are responsible for providing justification for the estimated number of hours needed to complete the project and provide approximate dates for the span of time encompassing primary work involved in the project. <i>No student stipend is to be paid for work resulting in academic credit.</i>	\$	\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
<b>Other</b>	Indicate all other costs involved with the project.	\$	\$
		\$	
		\$	
<b>TOTAL Budget (not to exceed \$1,000)</b>			\$

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Name: \_\_\_\_\_ Department: \_\_\_\_\_

Title: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_